

## **Annexure 2**

### **Eligibility of candidates to contest for Executive Committee of TSI**

#### **Vice President**

- The candidate should have been a life member of TSI not less than 5 years.
- The candidate should have held any post in TSI Executive Committee previously (either as executive committee member/Treasurer/ Joint Secretary / Secretary)
- Candidate cannot continue in the same post for more than two consecutive terms or otherwise.

#### **Procedure for Election on Nomination**

The Secretary of the TSI shall call for updating the Electoral College. A Notice shall be uploaded in TSI website and an email sent to all members of TSI by the Hon. Secretary in the month of April to update or delete the members of the Electoral College. The same list shall be updated and finalized by end of June of the election year.

#### **Notification of Election:**

- In the month of July or after the mid-term meeting of the EC a notification for the vacant post and elections shall be issued by the Hon. Secretary.
- The notification shall have the election calendar of events for election of office bearers of TSI, that shall include
  - Date of notification inviting nomination
  - Last date for receipt of nomination
  - Date and time for scrutiny of nomination
  - Date and time for publication of list of valid nominated candidates
  - Date and time for withdrawal of nomination papers
  - Date and time for publication list of contesting candidates
  - Date, time and method of poll.
  - Date and time of counting and declaration of results
- The EC shall appoint the returning officer by the month of July.
- The President-elect shall be the Returning officer by default. If in a situation where president-elect rejects or not available, EC shall appoint a returning officer preferably a past president or any other member whom the EC considers as deemed fit as returning officer.
- The Hon. Secretary /Returning officer shall invite application in prescribed format three months prior to AGM or in the month of August/Sept in the election year.

### **Issuance of Nomination Form**

- The prescribed election nomination form shall be sent to all the eligible member of the Electoral College (Life Members) through registered post/ email / uploaded in TSI website for the nomination/s for the post of Vice President/ Hon. Secretary/ Joint Secretary/ Treasurer/ Executive members and / or any other post for which nominations are called for.
- The nomination form in an envelope bearing address of The Returning Officer, for return of the nomination/s to be made by the member society.

### **Submission of Nomination Form**

- The Members of the Society will be required to nominate name / names of member / members for the post Vice President/ Hon. Secretary/ Joint Secretary/ Treasurer/ Executive members and / or any other post for which nominations are called for on the prescribed form only and not otherwise and the same must be returned by the Member of the Society to The Returning Officer, TSI Head office, in the prescribed envelope provided by TSI or any envelope by Indian Postal Service (preferably registered post/Speed post) only.
- The nomination shall also contain a declaration signed by the candidate expressing his willingness to stand as a candidate for election to the Executive Committee of TSI for the specified post.
- The members willing to contest the election must have completed 5 years as life member.
- The form must bear the signatures of nominee signifying his/her approval and of the proposer and seconder.
- The nominated candidates, the proposer and the seconder should be life members of the Society.
- The members cannot contest more than two posts (Check for Eligibility)

### **Last Date for receiving nominations**

- The members of the society should send in the original prescribed forms sent by TSI/ Print copy of the Form / or the nomination/s in the prescribed envelope by Indian Postal Service only (preferably registered post/Speed post) or any means prescribed by the office of the returning officer to reach on or before the due date i.e. 5.00 p.m. on or before as specified by the office of returning officer notice/circular giving the date and time of closure.

- Last date for submitting the nominations will be one month before the date of the general body meeting
- Any nominations received after the fixed deadline will be invalid.

### **Withdrawal of Nomination**

- The candidates who have applied for the required post shall have a period of fortnight (15days) or a date specified in the election notice for withdrawing their nominations.
- Any candidate may withdraw his/her candidature by a notice in writing in a prescribed format signed by him/her and delivered in person / Indian postal service (preferably registered post/Speed post) to the returning officer at any time before the close of withdrawal of nomination papers.
- On receipt of such notice, the returning officer shall note thereon the date and time at which it was delivered.
- No candidate who has given notice of withdrawal of his candidature shall be allowed to cancel the withdrawal notice.
- A notice of withdrawal of his candidature of a candidate, once given, shall be irrevocable and final.

### **Scrutiny**

- The Returning Officer/s shall scrutinize the applications / nomination papers received on or before the last of date of submission. Any applications/nominations received beyond the submission date and time shall be considered rejected.
- Every nomination/s received from members of the Society shall be opened by the returning officer/s and the stamp shall be put on the envelope as-well-as nomination form indicating the date and time when the same was received.
- The nomination form shall be entered into a bound book indicating name, the date and time on which the nomination is received from the respective members.
- On the fixed date for scrutiny of nominations, the candidates or their proposers, may be present at such time and place as the returning officer may appoint, and the returning officer shall give them all reasonable facilities to examine the nomination papers of all the candidates which have been delivered within the time and in the manner laid down in this rule for satisfying themselves about their correctness, eligibility and completeness.
- The returning officer shall then examine the nomination papers and shall decide all objections which may be made to any nomination and may, either on

such objection or on his own motion, after such summary enquiry as he/she thinks necessary, reject any nomination on any of the following grounds, namely:-

- the candidate either is not qualified or is disqualified for being elected to the Executive Committee of TSI / representative under the provisions of the Act, the rules and the bye-laws ;
- the signature of the candidate or the proposer on the nomination paper is not genuine.
- the candidate has an incorrect description of his /her name or of the name of his /her proposer or of the membership number or number of years as life member or number of conferences attended or any other particulars in regard to the candidate or his proposer as entered in the electoral roll if the identity of the candidate or proposer, as the case may be, is established.
- the nomination paper has been delivered or received after the date and time fixed for the receipt of the nomination
- The returning officer shall endorse on each nomination paper his/her decision accepting or rejecting the same and if the nomination paper is rejected, shall record in writing a brief statement of his/her reasons for such rejection.
- Immediately after all the nomination papers have been scrutinized and decision accepting or rejecting the same have been recorded, the returning officer shall prepare a list containing the names in the alphabetical order along with the address and membership details.

### **Display/Announcement of Final List**

- After scrutinizing the nomination forms, the returning officer shall make a list of the nomination/s which is valid / invalid.
- A final list members applied for the respective post shall be shared to all the members of the society especially the Electoral College either by email or uploaded on the TSI website.

### **Campaigning**

- As soon as the final list of contestants/applicants for the respective post is announced the members can campaign till the specified last date.
- The contestants /applicants can campaign through telephone, email, social media, or in-person.
- The contestants /applicants should not use any other means of campaigning or lure the Electoral College members by false promises or proving any sort gifts or money unlawfully. If any such means are followed the candidate

shall be deemed to be disqualified from the election process, and shall not be allowed to contest in future election process for 10 years.