



Partnership and collaboration policy and procedure

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Partnership and collaboration policy and procedure

- 1. Title:** This policy shall be termed as Partnership and collaboration policy and procedure
- 2. Commencement**

This Policy guidelines shall come into effect from the date of approval by the Telemedicine Society of India Executive Committee (TSI EC) and General Body.

3. Introduction

In today's era, it is well-recognized that organizations cannot sustain and function in isolation. TSI believes in collaboration and partnership with other like-minded organizations, in the private sector, government, non-governmental organizations, educational institutions, research organizations, and other scientific as well as civil society organizations, contribute to fulfilling its Vision, Mission, and Objectives. The potential benefits of forging partnerships and collaborations are manifold, TSI can achieve greater heights through joint efforts, research, training, implementing, consulting, strategizing, enhancing capacities and policy development, curriculum development, dissemination of knowledge, innovation in new technologies, etc. This policy and procedure are a guidance document for TSI in its effort to enhance and support the Society in establishing and developing linkages, partnerships, and collaborations with other institutions, national and international.

4. Purpose

This policy is expected to guide in promoting partnership and collaboration with like-minded organisations in fulfilling and executing its vision, mission, and objectives. Partnerships can be for any purpose such as training, research, consulting, strategy, enhancing capacities, policy development, curriculum development, dissemination of knowledge, developing innovative technologies, promoting collaborations and partnerships with the digital health /telemedicine industry, etc.

5. Scope and Applicability

This policy applies to all members of the TSI, including EC, collaborating individuals and/or institutions, industries, government and private organizations, any potential collaborators considering establishing linkages, collaborations, and partnerships with TSI.

6. Definitions:

- 6.1 "Collaboration" means the act of working together with other people or organizations to create or achieve something, or a formal joint venture between TSI or its members or employee and/or an external (collaborator) individual or Institution established under a local or foreign law/statute, with the aim of producing something or achieve a pre-defined goal within the framework of the vision, mission and objectives of the TSI.

- 6.2 "Partnership" means the relation between persons who have agreed to share the profits of a business carried on by all or any of them acting for all. It's a formal agreement between an individual or institution and TSI on a merit-based understanding to work together in implementing a joint activity related to digital health/telemedicine, research, services, or innovations with mutual academic, financial, or both benefits to both sides.
- 6.3 "A collaborative relationship between two or more parties that have agreed to work together, that is based on trust, equality, and mutual understanding, and focuses on the pursuit of common goals that cannot be accomplished by the partners on their own."
- 6.4 "Memorandum of understanding" (MoU) means a formal and mutual accord that outlines the details of a contractual agreement between two or more parties. The parties are not intended to create obligations among the signatories. An MOU establishes a general framework for the partnership between or among the signatories and establishes general goals for the partnership.
- 6.5 "Agreement" is any formal instrument or document entered into by the TSI with another party that specifies each party's respective rights and responsibilities (including financial obligations and deliverables) regarding a partnership.
- 6.6 "Due Diligence" is Research and analysis of an organisation done in preparation for a business transaction, before commencing a partnership

7. Policy Statements and Principles

- 7.1 TSI shall consider partnership only if the organization/institution/company or any entity is legally constituted and registered in India or abroad.
- 7.2 The potential partner should have a similar vision, mission, and objectives and should be working in areas of telemedicine, digital health, technology, healthcare, management, or any activity related to the objectives of TSI.
- 7.3 The alignment of parentship and the proposed outcome of the partnership should be strategically related to fulfilling the objectives of TSI.
- 7.4 Working with partners should build strategic links, enhance the TSI's reputation, and further the TSI's network of supporters and members.
- 7.5 Collaboration or partnership must ensure TSI's and partner organization's integrity, impartiality, independence and mutual benefits.
- 7.6 All collaborations and partnerships must be financially viable, feasible, sustainable, and without any risks.
- 7.7 TSI shall not consider any kind of association or partnership with an
- 7.7.1 organization/institution/company or any entity deriving the majority of their income from gambling or the sale of alcohol or tobacco,
 - 7.7.2 organization/institution/company or any entity that promotes racism, casteism, violence, terrorism, excessive use of drugs, religiously based preaching, or is politically connected to a specific philosophy that is against the philosophy of TSI.
 - 7.7.3 organization/institution/company or any entity that is convicted for criminal activities or the misappropriation of funds.
- 7.8 TSI if required may conduct a full risk assessment and due diligence of any proposed collaborations or partnerships as part of the initial approval and will be reviewed at appropriate intervals as determined by the relevant authorities.

- 7.9 TSI EC at its discretion may consider waiving the due diligence for Government agencies, or where it deems a relationship or partnership to be low-risk or completion of information is immaterial to the nature of the relationship.
- 7.10 TSI's Executive Committee shall be the authorised body to process any kind of partnerships or collaborations. The President and Secretary shall be authorised signatories for the same.

8. Types of Collaboration or Partnership

TSI may engage in the following types of collaboration or partnerships and may not be limited to the below

- 8.1 TSI classifies its partnerships into two(2) broad categories:
- 8.1.1 By function/role (strategic, funding, implementation, etc.)
 - 8.1.2 By stakeholder type (academic, industry, government, etc.)

TSI Partnership Classification Framework

8.1 Classification by Partnership Function (Primary Category)- (Defines)What partnership does

8.1.1 Strategic Partnerships

Strategic partnerships shall be established with organizations whose long-term objectives align with the institution's mission, enabling co-creation of sustainable initiatives

8.1.2 Definition:

Strategic Partnerships are long-term, high-impact collaborations that align with TSI's vision to advance telemedicine and digital health at national and global levels.

8.1.3 Objectives:

- 8.1.3.1 Strengthen TSI's leadership in telemedicine and digital health
- 8.1.3.2 Influence policy, standards, and large-scale adoption
- 8.1.3.3 Enable sustainable, multi-sectoral impact

8.1.4 Scope:

- 8.1.4.1 National and international collaborations
- 8.1.4.2 Co-development of frameworks, standards, and guidelines
- 8.1.4.3 Joint flagship initiatives and long-term programs
- 8.1.4.4 Institutional alliances with government, academia, and global bodies

8.1.5 Key Features:

- 1.1.1 Long-term engagement (typically multi-year)
- 1.1.2 Multi-stakeholder involvement
- 1.1.3 High visibility and strategic importance

8.1.6 Governance:

- 1.1.4 Mandatory approval by the Executive Committee (EC)
- 1.1.5 Periodic review (annual or bi-annual)
- 1.1.6 Clearly defined KPIs and outcomes

8.1.7 Risk Considerations:

- 1.1.7 Reputational risk
- 1.1.8 Policy sensitivity
- 1.1.9 Alignment with TSI's mission and ethics

8.2 Operational / Implementation Partnerships

8.2.1 Definition:

Partnerships focused on execution and delivery of specific programs, projects, or services in telemedicine and digital health.

8.2.2 Objectives:

8.2.2.1 Ensure efficient implementation of TSI initiatives

8.2.2.2 Leverage partner expertise for service delivery

8.2.2.3 Achieve defined outputs within timelines

8.2.3 Scope:

8.2.3.1 Training programs and capacity-building initiatives

8.2.3.2 Pilot projects and field implementations

8.2.3.3 Telemedicine service delivery support

8.2.3.4 Programmatic collaborations

8.2.4 Key Features:

8.2.4.1 Time-bound and deliverable-driven

8.2.4.2 Clearly defined roles and responsibilities

8.2.4.3 Measurable outputs

8.2.5 Governance:

8.2.5.1 Approval by President/Secretary or designated subcommittee

8.2.5.2 Monitoring through project reports and milestones

8.2.6 Risk Considerations:

8.2.6.1 Operational delays

8.2.6.2 Quality assurance

8.2.6.3 Dependency on partner performance

8.3 Financial / Funding Partnerships

8.3.1 Definition:

Partnerships involving financial or in-kind support to TSI activities, including sponsorships, grants, and CSR collaborations.

8.3.2 Objectives:

8.3.2.1 Mobilize resources for TSI programs and initiatives

8.3.2.2 Enable scale and sustainability of activities

8.3.2.3 Support innovation and outreach

8.3.3 Scope:

8.3.3.1 Event sponsorships (conferences, workshops)

8.3.3.2 Grant-funded projects

8.3.3.3 CSR-supported telehealth initiatives

8.3.3.4 Donations and endowments

8.3.4 Key Features:

8.3.4.1 Financial transactions or resource support

8.3.4.2 Defined deliverables and reporting obligations

8.3.4.3 Branding and visibility components (where applicable)

8.3.5 Governance:

8.3.5.1 Financial approval based on thresholds (as defined in policy)

8.3.5.2 Oversight by Treasurer and EC (for high-value partnerships)

8.3.5.3 Mandatory financial reporting and audit compliance

8.3.6 Risk Considerations:

8.3.6.1 Conflict of interest

8.3.6.2 Influence on academic/clinical independence

8.3.6.3 Compliance with financial regulations

8.4 Public-Private Partnerships (PPP)

8.4.1 Definition:

Collaborative arrangements between TSI, government entities, and private sector partners to deliver public health and telemedicine initiatives.

8.4.2 Objectives:

- 8.4.2.1 Support national digital health missions
- 8.4.2.2 Scale telemedicine services across public systems
- 8.4.2.3 Strengthen healthcare access and equity

8.4.3 Scope:

- 8.4.3.1 Government telemedicine programs
- 8.4.3.2 Digital health infrastructure development
- 8.4.3.3 Capacity building within public health systems
- 8.4.3.4 Advisory and implementation roles

8.4.4 Key Features:

- 8.4.4.1 Shared investment, risk, and accountability
- 8.4.4.2 Regulatory and policy alignment
- 8.4.4.3 Large-scale implementation

8.4.5 Governance:

- 8.4.5.1 Mandatory EC approval
- 8.4.5.2 Legal vetting of agreements
- 8.4.5.3 Alignment with national frameworks

8.4.6 Risk Considerations:

- 8.4.6.1 Regulatory complexity
- 8.4.6.2 Public accountability
- 8.4.6.3 Multi-stakeholder coordination challenges

8.6 Advocacy & Network Partnerships

8.6.1 Definition:

Collaborations with organizations, coalitions, and networks to promote awareness, policy advocacy, and sectoral development in telemedicine.

8.6.2 Objectives:

- 8.6.2.1 Influence policy and regulatory frameworks
- 8.6.2.2 Strengthen the telemedicine and digital ecosystem
- 8.6.2.3 Promote knowledge sharing and collaboration

8.6.3 Scope:

- 8.6.3.1 Policy dialogues and advocacy campaigns
- 8.6.3.2 Joint statements, position papers, and consultations
- 8.6.3.3 Membership in national and international networks
- 8.6.3.4 Awareness and outreach initiatives

8.6.4 Key Features:

- 8.6.4.1 Non-financial or low-financial engagement
- 8.6.4.2 Collective action and shared messaging
- 8.6.4.3 Broad stakeholder participation

8.6.5 Governance:

- 8.6.5.1 Approval by President or EC (for sensitive matters)
- 8.6.5.2 Documentation through MoU or formal communication

8.6.6 Risk Considerations:

- 8.6.6.1 Alignment of advocacy positions
- 8.6.6.2 Reputational implications
- 8.6.6.3 Stakeholder conflicts

8.7 Technology Partnerships

8.7.1 Definition:

Partnerships with technology providers, startups, and digital health companies to support development, deployment, and scaling of telemedicine solutions.

8.7.2 Objectives:

- 8.7.2.1 Promote innovation in telemedicine
- 8.7.2.2 Ensure interoperability and standards compliance
- 8.7.2.3 Strengthen digital health infrastructure

8.7.3 Scope:

- 8.7.3.1 Platform development and integration
- 8.7.3.2 AI, data analytics, and digital tools
- 8.7.3.3 Interoperability with national systems
- 8.7.3.4 Pilot testing and validation

8.7.4 Key Features:

- 8.7.4.1 Technology-driven collaboration
- 8.7.4.2 Focus on data systems and digital platforms
- 8.7.4.3 Potential intellectual property considerations

8.7.5 Governance:

- 8.7.5.1 Review by Technical Committee
- 8.7.5.2 EC approval for high-risk/high-value engagements
- 8.7.5.3 Mandatory data protection and cybersecurity provisions

8.7.6 Risk Considerations:

- 8.7.6.1 Data privacy and security
- 8.7.6.2 Vendor dependency
- 8.7.6.3 Compliance with national digital health standards

8.8 Event-Based Partnerships

8.8.1 Definition:

Short-term collaborations for organizing and supporting TSI events such as conferences, workshops, training programs, and outreach activities.

8.8.2 Objectives:

- 8.8.2.1 Enhance quality and reach of TSI events
- 8.8.2.2 Mobilize resources and expertise
- 8.8.2.3 Promote stakeholder engagement

8.8.3 Scope:

- 8.8.3.1 Sponsorships and co-hosting arrangements
- 8.8.3.2 Medical, academic, and media partnerships
- 8.8.3.3 Logistics and operational support

8.8.4 Key Features:

- 8.8.4.1 Short duration (event-specific)
- 8.8.4.2 Clearly defined deliverables
- 8.8.4.3 Branding and visibility components

8.8.5 Governance:

- 8.8.5.1 Managed by Secretariat/Event Committee

8.8.5.2 Standardized sponsorship and partnership agreements

8.8.6 Risk Considerations:

8.8.6.1 Brand association risks

8.8.6.2 Delivery and coordination challenges

8.8.6.3 Compliance with event policies and guidelines

9. Classification by Stakeholder Type (Secondary Category) -(Defines “who the partner is”)

▪ **9.1 Academic Partnerships**

9.1.1 Definition:

TSI shall establish Academic Partnerships with recognized universities, medical colleges, public health institutions, and training organizations to advance education and capacity building in telemedicine and digital health.

9.1.2 Objectives:

9.1.2.1 Strengthen academic integration of telemedicine and digital health

9.1.2.2 Promote competency-based education and training

9.1.2.3 Facilitate student and faculty engagement

9.1.3 Scope of Collaboration:

9.1.3.1 Joint academic programs, certifications, and fellowships

9.1.3.2 Curriculum development aligned with national digital health priorities

9.1.3.3 Internships, electives, and student research opportunities

9.1.3.4 Faculty exchange, guest lectures, and academic mentorship

9.1.4 Governance Considerations:

9.1.4.1 Alignment with regulatory bodies (e.g., NMC, UGC where applicable)

9.1.4.2 Maintenance of academic quality and integrity

9.1.4.3 Formal agreements outlining roles, deliverables, and evaluation mechanisms

9.1.5 Key Features:

9.1.5.1 Collaboration with universities, medical colleges, and training institutions

9.1.5.2 Focus on education, curriculum development, and capacity building

9.1.5.3 Supports internships, fellowships, and faculty exchange

9.1.5.4 Promotes competency-based digital health, telemedicine training aligned with national standards

9.1.6 Risk Considerations:

9.1.6.1 Variability in academic quality and accreditation standards

9.1.6.2 Misalignment with regulatory bodies (e.g., NMC/UGC guidelines)

9.1.6.3 Intellectual property (IP) ownership of jointly developed content

9.1.6.4 Sustainability of engagement beyond short-term academic cycles

9.2 Professional Body / Association Partnerships

9.2.1 Definition:

TSI shall collaborate with national and international professional associations, medical societies, and allied health organizations.

9.2.2 Objectives:

9.2.2.1 Strengthen professional standards and ethics in telemedicine

9.2.2.2 Promote interdisciplinary collaboration

9.2.2.3 Enhance continuing professional development

9.2.3 Scope of Collaboration:

9.2.3.1 Joint conferences, workshops, CMEs, and certification programs

9.2.3.2 Development of clinical, technical, and ethical guidelines

9.2.3.3 Policy advocacy and position statements

9.2.3.4 Cross-membership engagement and knowledge exchange

9.2.4 Governance Considerations:

9.2.4.1 Alignment with TSI's code of ethics and professional standards

9.2.4.2 Defined representation and participation in joint initiatives

9.2.4.3 Transparent communication and co-branding protocols

9.2.5 Key Features:

9.2.5.1 Engagement with national/international medical and allied professional societies

9.2.5.2 Supports continuing medical education (CME), guidelines, and standards

9.2.5.3 Facilitates interdisciplinary collaboration and networking

9.2.5.4 Enhances professional credibility and outreach

9.2.6 Risk Considerations:

9.2.6.1 Differences in professional standards or ethical frameworks

9.2.6.2 Conflicting positions on clinical or policy matters

9.2.6.3 Brand and reputation alignment

9.2.6.4 Overlapping mandates leading to duplication of efforts

9.3 Industry Partnerships

9.3.1 Definition:

TSI shall engage with industry stakeholders, including healthcare providers, technology companies, startups, and corporate entities.

9.3.2 Objectives:

9.3.2.1 Promote innovation and responsible technology adoption

9.3.2.2 Support scalable digital health solutions

9.3.2.3 Facilitate industry-academia-practice linkages

9.3.3 Scope of Collaboration:

9.3.3.1 Technology pilots, validation, and implementation support

9.3.3.2 Corporate Social Responsibility (CSR) initiatives

9.3.3.3 Sponsorship of events, programs, and capacity-building activities

9.3.3.4 Skill development and workforce readiness initiatives

9.3.4 Governance Considerations:

9.3.4.1 Strict conflict of interest management

9.3.4.2 Transparency in financial and non-financial engagements

9.3.4.3 Compliance with applicable laws, including data protection and medical regulations

9.3.4.4 No compromise on clinical independence or ethical standards

9.3.5 Key Features:

9.3.5.1 Collaboration with corporates, startups, healthcare providers, and tech firms

9.3.5.2 Enables innovation, technology deployment, and scalability

9.3.5.3 Includes CSR initiatives, sponsorships, and product/service integration

9.3.5.4 Supports skill development and employability initiatives

9.3.6 Risk Considerations:

9.3.6.1 Conflict of interest, especially in clinical or guideline development

9.3.6.2 Commercial influence on TSI's neutrality and credibility

9.3.6.3 Compliance with regulatory and data protection frameworks

9.3.6.4 Vendor dependency and long-term sustainability risks

9.4 Knowledge Partnerships

9.4.1 Definition:

TSI shall establish Knowledge Partnerships with organizations specializing in knowledge management, documentation, and dissemination.

9.4.2 Objectives:

9.4.2.1 Promote evidence-based telemedicine practices

9.4.2.2 Position TSI as a thought leader in digital health

9.4.2.3 Facilitate knowledge sharing and capacity building

9.4.3 Scope of Collaboration:

9.4.3.1 Development of knowledge products (reports, guidelines, toolkits)

9.4.3.2 Creation and management of knowledge repositories

9.4.3.3 Webinars, publications, and dissemination platforms

9.4.3.4 Best practice documentation and case studies

9.4.4 Governance Considerations:

9.4.4.1 Clear intellectual property (IP) ownership and usage rights

9.4.4.2 Proper attribution and citation standards

9.4.4.3 Quality assurance and peer review mechanisms

9.4.5 Key Features:

9.4.5.1 Focus on knowledge creation, documentation, and dissemination

9.4.5.2 Development of reports, toolkits, guidelines, and repositories

9.4.5.3 Supports thought leadership and evidence-based practice

9.4.5.4 Enables capacity building through structured knowledge sharing

9.4.6 Risk Considerations:

9.4.6.1 Intellectual property and ownership disputes

9.4.6.2 Quality and credibility of knowledge outputs

9.4.6.3 Plagiarism or improper attribution

9.4.6.4 Misinterpretation or misuse of disseminated information

9.5 Research Partnerships

9.5.1 Definition:

TSI shall collaborate with research institutions, universities, and organizations to generate evidence in telemedicine and digital health.

9.5.2 Objectives:

9.5.2.1 Advance research and innovation in telemedicine

9.5.2.2 Inform policy and practice through evidence generation

9.5.2.3 Promote ethical and high-quality research

9.5.3 Scope of Collaboration:

9.5.3.1 Joint research projects, studies, and publications

9.5.3.2 Operational, clinical, and public health research

9.5.3.3 Grant-based and funded research initiatives

9.5.3.4 Data collection, analysis, and dissemination

9.5.4 Governance Considerations:

9.5.4.1 Mandatory ethical approvals (IEC/IRB)

9.5.4.2 Compliance with national and international research guidelines

9.5.4.3 Data privacy, security, and confidentiality

9.5.4.4 Transparent authorship and publication policies

9.5.5 Key Features:

9.5.5.1 Collaboration with research institutions, think tanks, and academic bodies

9.5.5.2 Supports clinical, operational, and public health research in telemedicine

9.5.5.3 Enables joint publications, data analysis, and evidence generation

9.5.5.4 Often linked to grant-funded or multi-institutional studies

9.5.6 Risk Considerations:

9.5.6.1 Ethical compliance (IEC/IRB approvals)

9.5.6.2 Data privacy, security, and confidentiality concerns

9.5.6.3 Disputes over authorship and publication rights

9.5.6.4 Bias in research design or funding influence

9.6 Government Partnerships

9.6.1 Definition:

TSI shall engage with central, state, and local government bodies and public sector institutions.

9.6.2 Objectives:

9.6.2.1 Support national digital health initiatives

9.6.2.2 Strengthen public health systems through telemedicine

9.6.2.3 Contribute to policy formulation and implementation

9.6.3 Scope of Collaboration:

9.6.3.1 Technical advisory and policy support

9.6.3.2 Program implementation and capacity building

9.6.3.3 Public-Private Partnerships (PPP)

9.6.3.4 Participation in national missions and task forces

9.6.4 Governance Considerations:

9.6.4.1 Adherence to government regulations and protocols

9.6.4.2 Accountability, reporting, and compliance requirements

9.6.4.3 Alignment with national health priorities and strategies

9.6.5 Key Features:

9.6.5.1 Engagement with central, state, and local government bodies

9.6.5.2 Aligns with national programs (e.g., digital health missions)

9.6.5.3 Enables policy support, advisory roles, and large-scale implementation

9.6.5.4 Strengthens public health systems through telemedicine

9.6.6 Risk Considerations:

9.6.6.1 Regulatory and bureaucratic complexities

9.6.6.2 Delays in approvals and implementation

9.6.6.3 Political or policy shifts affecting continuity

9.6.6.4 High accountability and reporting requirements

9.7 Community Partnerships

9.7.1 Definition:

TSI shall collaborate with community-based organizations, NGOs, and local stakeholders to ensure inclusive and equitable access to telemedicine services.

9.7.2 Objectives:

9.7.2.1 Promote last-mile connectivity and access

9.7.2.2 Ensure culturally appropriate and community-centered interventions

9.7.2.3 Strengthen grassroots engagement

9.7.3 Scope of Collaboration:

9.7.3.1 Community outreach and awareness programs

9.7.3.2 Participatory program design and implementation

9.7.3.3 Digital health literacy initiatives

9.7.3.4 Engagement with underserved and vulnerable populations

9.7.4 Governance Considerations:

9.7.4.1 Respect for cultural, social, and local contexts

9.7.4.2 Focus on equity, inclusion, and accessibility

9.7.4.3 Long-term trust-building and sustainability

9.7.5 Key Features:

9.7.5.1 Collaboration with NGOs, CBOs, and grassroots organizations

9.7.5.2 Focus on outreach, awareness, and last-mile service delivery

9.7.5.3 Promotes inclusivity, equity, and community participation

9.7.5.4 Supports digital health literacy and behavior change initiatives

9.7.6 Risk Considerations:

9.7.6.1 Variability in organizational capacity and governance

9.7.6.2 Challenges in maintaining quality and standardization

9.7.6.3 Cultural and contextual sensitivities

9.7.6.4 Sustainability and long-term engagement risks

All partnerships shall be guided by principles of transparency, mutual accountability, ethical alignment, sustainability, and measurable impact. A due diligence process shall be undertaken prior to entering into any partnership.

10. Collaboration or Partnership Process and Procedure

Initiating Collaboration or Partnership

10.1 Any TSI member may propose the establishment of a partnership with an external organization/institution/company or any entity referred to as “internal partnership initiators”.

10.2 Any organization/institution/company or any entity may propose a collaboration or partnership with TSI referred to as “external partnership initiators”.

10.3 All collaborations or partnerships shall follow the policy statements or principles.

10.4 The internal or external partnership initiators while proposing a new partnership must demonstrate the value of the proposed partnership, the expected outcomes of the partnership, potential benefits, and the resource implications to realise the proposed partnership.

- 10.5 TSI shall be taken up for discussion and if required may refer to sub-committee for further assessment or due diligence.
 - 10.5.1 The EC or sub-committee to may consider the following for assessment and not limited to below
 - 10.5.2 Verifying the profile and reputation of the proposed potential partner
 - 10.5.3 Assess the feasibility and viability of the goals and objectives of the proposed partnership.
 - 10.5.4 Ensure the planned activities and intended outcomes of the proposed partnership are consistent with the TSI's objectives and activities
 - 10.5.5 Identify potential risk associated with the proposed partnership.
 - 10.5.6 Ensure clarity on the roles and responsibilities of each party.
 - 10.5.7 Ensure clarity on the intellectual property, copyrights, and ownership or program/ activity/ product/ or any output or outcome as applicable
- 10.6 TSI shall obtain a legal opinion
- 10.7 Once the Committee and legal opinion are cleared, the proposal shall be referred back to EC for further processing.
- 10.8 Upon approval of the proposed partnership by the sub-committee and legal team, EC with the help of the legal team shall develop the draft agreement to be shared with the proposed partner entity for further input; revisions may occur until a final version mutually agreed upon is reached.
- 10.9 TSI will formalise relations with partners through a partnership agreement document, clearly identifying the roles and responsibilities in a mutually accountable and respectful manner.
- 10.10 Partnership agreement documents should contain the following not limited to
 - 10.10.1 Expected outcomes
 - 10.10.2 Monitoring and review processes
 - 10.10.3 Roles, responsibilities,
 - 10.10.4 Contributions or resources or each party, financial and non-financial contributions
 - 10.10.5 Dispute resolution and Termination processes
 - 10.10.6 Intellectual property rights
 - 10.10.7 Information sharing, communication, and public promotion about the partnership.
- 10.11 If the partnership agreement document is prepared by the proposed partner organization, the EC shall follow the same procedure of due diligence, the opinion of the sub-committee if necessary, and legal opinion.
- 10.12 The Present and Honorary Secretary is signing authority on behalf of the TSI along with one witness.

Renewal and Termination

11. Renewal

- 11.1 If the partnership is done for a certain duration, both partners may consider renewal based on the merits and benefits.
- 11.2 A review can take place earlier if specified in the agreement or if serious issues have been identified with the partnership.

12. Termination

- 12.1 TSI reserves the right to immediately terminate discussions with a prospective partner or terminate a partnership agreement with a current partner if they are found to be connected with any of the activities or crimes listed in this document.
- 12.2 TSI may terminate the agreement if there is any deviation from the partnership document.
- 12.3 Termination of a partnership arrangement must be carried out in a manner that ensures TSI's reputation and interests are protected.