



TELEMEDICINE SOCIETY OF INDIA
STUDENT MEMBERSHIP POLICY AND
PROCEDURE CUM HANDBOOK

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1. Introduction

The rapid advancement of digital technologies and their integration into healthcare systems have transformed the way health services are delivered across the world. Telemedicine and digital health are increasingly becoming essential components of modern healthcare systems, enabling improved access, efficiency, and quality of care. In this evolving landscape, it is important to engage and empower students—the future healthcare professionals, technologists, researchers, and policymakers—who will shape the next generation of healthcare innovations.

Recognizing this need, the Telemedicine Society of India (TSI) has established a **Student Membership and Student Chapters** to actively involve students in the field of telemedicine and digital health. This initiative aims to create a structured platform through which students can participate in professional activities, develop leadership skills, engage in research and innovation, and build meaningful connections with experts and institutions working in digital health.

The Student Membership program encourages interdisciplinary participation from students across medicine, public health, allied health sciences, engineering, information technology, management, and other related disciplines. Through this initiative, TSI seeks to cultivate a vibrant student community that contributes to knowledge exchange, capacity building, and technological innovation in healthcare.

Student Chapters established within educational institutions will serve as local hubs for academic engagement, professional development, and collaborative learning. These chapters will organize seminars, workshops, research activities, innovation challenges, and community outreach initiatives aligned with the objectives of TSI.

This document outlines the **policy, procedures, governance structure, and benefits** associated with Student Membership and Student Chapters at institution, state and national level under TSI. It provides clear guidelines for eligibility, membership processes, chapter formation, operational responsibilities, and the roles of student leaders and faculty advisors.

By fostering an active student network, TSI aims to nurture future leaders in telemedicine and digital health, strengthen academic-industry-society collaboration, and contribute to the advancement of digital healthcare in India and globally.

2. Objectives of the Student Membership Program

The Student Membership Program of Telemedicine Society of India aims to foster interest, knowledge, and professional engagement among students in the field of telemedicine and digital health.

The specific objectives include:

- 2.1 Promote awareness about telemedicine, digital health, and emerging healthcare technologies among students.
- 2.2 Promote professional development and early professional engagement among the students in the field related to telemedicine and digital health.
- 2.3 Encourage interdisciplinary learning by engaging students from medicine, public health, engineering, information technology, allied health sciences, and management.
- 2.4 Develop future leaders in digital health, telemedicine, and healthcare innovation.
- 2.5 Encourage and Facilitate research, innovation and entrepreneurship by providing opportunities for student-led projects, hackathons, and academic collaborations.
- 2.6 Strengthen academic-industry-society collaboration through networking and mentorship opportunities.
- 2.7 Provide opportunities for mentorship, career development and professional exposure, networking through workshops, internships, and conferences.
- 2.8 Create a student led communities in institutions and National Student Network in telemedicine and digital health that actively contribute to the advancement of digital healthcare.
- 2.9 Build a pipeline of future professionals, leaders, and researchers in the field of telemedicine and digital health.

3. Scope of the Policy

This policy applies to all student members, student chapters at institutional level, state level and national level affiliated with the Telemedicine Society of India.

4. Definitions

- 4.1 Student Member:** A Student Member is an individual currently enrolled in any course at undergraduate or less, not limited to medical, AYUSH, public health, engineering, nursing, allied health, management, and other course are Bonafide student in a recognized academic institution and registered as a student member of the Telemedicine Society of India.
- 4.2 Student Chapter:** is an officially recognized student-led unit established within an educational institution, state level and national level under the guidance and affiliation of TSI.

- 4.3 Institutional Student Chapter:** An Institutional Student Chapter is the primary organizational unit of student engagement established within a recognized academic institution such as a university, medical college, engineering college, allied health sciences institute or any educational institution.
- 4.4 Student State Chapter:** refers to a coordinated network of Institutional Student Chapters within a particular state or region that operate under the guidance of the State Chapter of the Telemedicine Society of India.
- 4.5 National Student Chapter:** represents the collective body of all Institutional and State Student Chapters functioning under the Telemedicine Society of India.
- 4.6 Faculty Advisor:** A **Faculty Advisor** is a faculty identified by the institution management and is a registered TSI member from the host institution who provides mentorship, oversight, and guidance to the student chapter.
- 4.7 Student Chapter Executive Committee:** A group of elected or nominated student leaders responsible for managing the operations and activities of the chapter.
- 4.8 National Student Affairs Committee:** A committee constituted by TSI to oversee student membership programs, chapter approvals, and national-level student initiatives.

5. Eligibility of Student Membership

A person is eligible for Student Membership if they:

- 5.1 Are enrolled in any recognized undergraduate program in India.
- 5.2 Are studying in fields relevant to the society (for example: medicine, public health, engineering, health sciences, management, IT, or digital health etc).
- 5.3 Provide proof of student status (ID card or institutional certificate).
- 5.4 Agree to abide by the constitution, bylaws, and code of conduct of the society.
- 5.5 Their application is approved by the membership committee or TSI EC governing body.

6. Category of Membership

- 6.1 Indian- Student Member-** Student studying diploma or undergraduate program in any Indian institutions / Universities.
- 6.2 International- Student Member-** Students studying diploma or undergraduate program in any institutions / Universities outside India

7. Duration of Membership

7.1 Student membership shall remain valid only during the period of active enrolment in a diploma / undergraduate academic program.

7.2 Upon graduation, the student member may apply for conversion to a life membership by paying the balance fee applicable during the time of conversion.

Alternate

7.3 Membership must be renewed annually with proof of continued student status.

8. Upgrade to Life Membership Process

Upon completion of the student membership period, members are encouraged to upgrade to Life Membership of the Telemedicine Society of India.

The upgrade process shall include:

- 8.1. Submission of an application for Life Membership.
- 8.2. Payment of the prescribed differential membership fee between Student Membership and Life Membership.
- 8.3. Approval by the designated authority of TSI.

Upgrading to Life Membership ensures continued participation in the professional activities and governance of the society.

9. Rights, Privileges and Benefits of Student Members

Student Members of the Telemedicine Society of India shall enjoy a range of academic, professional, and networking opportunities designed to promote learning, innovation, and career development in telemedicine and digital health.

9.1 Rights of Student Members

Student Members shall have the right to:

- 9.1.1 Participate in academic programs organized by the society, including conferences, seminars, workshops, webinars, guest lectures, and training programs.
- 9.1.2 Participate in student chapters and student-led activities within their institutions.
- 9.1.3 Present research papers, posters, and innovative ideas in conferences, symposia, hackathons, and innovation forums.
- 9.1.4 Participate in student competitions, research presentations, innovation challenges, and digital health hackathons organized by the society.
- 9.1.5 Receive newsletters, journals, reports, and educational materials published by the society.

- 9.1.6 Access relevant online resources, digital platforms, and knowledge repositories maintained by the society.
- 9.1.7 Participate in mentorship programs and academic guidance initiatives.
- 9.1.8 Serve as members of student committees, student chapters, or student leadership groups.
- 9.1.9 However, Student Members Do not have voting powers in the General Body meetings, unless otherwise specified in the bylaws.
- 9.1.10 May not hold senior executive positions in the national governing body of the society.

9.2 Privileges of Student Members

Student Members shall be entitled to the following privileges:

- 9.2.1 Student Membership Certificate issued by the society.
- 9.2.2 Opportunity to upgrade to Life Membership upon completion of their academic program by paying the prescribed membership fee difference.
- 9.2.3 Access to soft copies of society publications, newsletters, and digital learning materials.
- 9.2.4 Discounted or concessional access to society journals, publications, and knowledge resources.
- 9.2.5 Access to members-only sections of the society website and digital platforms.
- 9.2.6 Opportunity to participate in national and international conferences, conventions, and symposia organized or supported by the society.
- 9.2.7 Eligibility for reduced registration fees for conferences, workshops, seminars, and training programs organized by the society.
- 9.2.8 Opportunity to apply for research grant instituted by the society.
- 9.2.9 Opportunity to receive Best Student Paper Awards, Innovation Awards, and other recognitions.
- 9.2.10 Opportunity to enrich professional biodata and academic profile through membership in the society.

9.3 Academic and Research Benefits

Student Members shall have opportunities to:

- 9.3.1 Publish research papers, review articles, and technical reports in society newsletter, journals, proceedings, and publications.
- 9.3.2 Present research work in conferences, symposia, and academic forums.
- 9.3.3 Receive guidance on research methodology, academic writing, and scientific publication.
- 9.3.4 Guidance for scientific paper publication.
- 9.3.5 Mentorship for academic and research activities
- 9.3.6 Participate in collaborative research projects and innovation initiatives.
- 9.3.7 Contribute book chapters, technical reports, and knowledge resources where applicable.

9.4 Learning and Skill Development Opportunities

Student Members may participate in various capacity-building activities, including:

- 9.4.1 Webinars and guest lectures
- 9.4.2 Technical workshops
- 9.4.3 Skill development programs
- 9.4.4 Student leadership training programs
- 9.4.5 Entrepreneurship development initiatives
- 9.4.6 Innovation and startup development programs

These programs aim to strengthen technical knowledge, digital health competencies, and professional skills.

9.5 Networking and Professional Engagement

Student Members shall have opportunities to:

- 9.5.1 Interact with experts, researchers, healthcare professionals, and industry leaders.
- 9.5.2 Build professional networks with students, scholars, and professionals across institutions.
- 9.5.3 Participate in online communities, forums, and professional discussions related to telemedicine and digital health.
- 9.5.4 Collaborate with academic institutions, healthcare organizations, industry partners, and research centres.
- 9.5.5 Engage in peer networking with students and professionals nationally and internationally.

9.6 Mentorship and Career Development

Student Members may benefit from:

- 9.6.1 Mentorship by experts and senior members of the society.
- 9.6.2 Guidance for research projects, thesis work, and academic publications.
- 9.6.3 Career counselling and professional development guidance.
- 9.6.4 Support in resume building and professional profile development.
- 9.6.5 Opportunities to participate in internship, training, and research in academic, industry, and government organizations.
- 9.6.6 Participation in immersion program organized by the society.

9.7 Innovation and Leadership Opportunities

Student Members may:

- 9.7.1 Establish and participate in TSI Student Chapters within their institutions.
- 9.7.2 Take leadership roles in student chapter executive committees.
- 9.7.3 Organize academic programs, workshops, innovation challenges, and outreach activities.

- 9.7.4 Participate in digital health innovation challenges, hackathons, and startup programs.
- 9.7.5 Represent their institutions in state-level and national student activities of the society.

9.8 Employment and Professional Opportunities

Student Members may also benefit from:

- 9.8.1 Access to job and internship opportunities shared by the society.
- 9.8.2 Participation in placement support programs or career fairs where available.
- 9.8.3 Exposure to industry and academic career pathways.
- 9.8.4 Networking opportunities with potential employers, institutions, and research organizations.

10. Responsibilities of Student Members

Student members shall:

- 10.1 Uphold the professional and ethical standards of the society.
- 10.2 Promote the mission and objectives of the society.
- 10.3 Participate actively in student chapter activities and professional programs.
- 10.4 Maintain professional conduct during events, meetings, and communications.
- 10.5 Avoid activities that may harm the reputation of the organization

11.Membership Fee

- 11.1 Student Members of the Telemedicine Society of India shall pay the prescribed Student Membership Fee as determined and approved by the competent authority of the Society from time to time.
- 11.2 The membership fee structure may be revised periodically by the Executive Council of TSI, depending on operational requirements and strategic initiatives.
- 11.3 Fees are non-refundable once membership is approved, except in exceptional circumstances as determined by the Society.

11.4 Fee Structure

Membership Category	Fee	Validity
Student Membership	1500	Till duration of undergraduate program
International Student Membership	20 USD	Till the duration of undergraduate program

Note: Fee would be revised time-to-time by the EC TSI

11.5 Payment Methods

Membership fees may be paid through the following approved modes:

- 11.5.1 Online payment through the official TSI website or membership portal
- 11.5.2 Bank transfer to the designated TSI bank account
- 11.5.3 Demand Draft in favor of the Telemedicine Society of India, payable at Lucknow
- 11.5.4 Digital payment platforms approved by the Society

All payments must be supported by transaction details or proof of payment.

12. Application Procedure for Student Membership

Students seeking membership shall follow the procedure outlined below:

12.1 Step 1: Submission of Application

The applicant shall submit a Student Membership Application Form through the designated online or offline channel.

The application should include:

- 12.1.1 Full name and contact details including email and mobile number
- 12.1.2 Institutional affiliation
- 12.1.3 Academic program and year of study
- 12.1.4 Proof of student status (student ID / certificate)
- 12.1.5 Membership category applied for

12.2 Step 2: Payment of Membership Fee

The applicant shall pay the prescribed membership fee through the approved payment method and upload or submit the payment confirmation.

12.3 Step 3: Verification

The membership application shall be reviewed and verified by the TSI Secretariat or designated membership committee.

Verification may include:

- 12.3.1 Confirmation of student status
- 12.3.2 Review of submitted documents
- 12.3.3 Verification of payment details

12.4 Step 4: Approval of Membership

Upon successful verification, the application shall be approved by the designated authority of the Society.

The applicant will then be officially enrolled as a Student Member of TSI.

12.5 Step 5: Issuance of Membership Credentials

After approval, the member shall receive:

- 12.5.1 Membership confirmation email
- 12.5.2 Membership identification number
- 12.5.3 Student Membership Certificate
- 12.5.4 Access to TSI digital resources and student programs

13 Code of Conduct for Student Members

13.1 Purpose

The Code of Conduct establishes the ethical, professional, and behavioral standards expected from Student Members of the Telemedicine Society of India.

The purpose of this code is to:

- 13.1.1 Promote professionalism and integrity
- 13.1.2 Encourage ethical conduct in academic, research, and professional activities
- 13.1.3 Foster a respectful and inclusive learning environment
- 13.1.4 Protect the reputation and values of the Society

All Student Members shall adhere to this Code while participating in society activities, student chapters, academic programs, conferences, digital platforms, and professional engagements associated with the Society.

Student members shall:

- 13.1.5 Maintain professional behavior in all organizational activities.
- 13.1.6 Respect diversity, equity, and inclusion.
- 13.1.7 Follow academic integrity and research ethics.
- 13.1.8 Comply with policies on harassment, discrimination, and misconduct.
- 13.1.9 Violation of these principles may lead to disciplinary action.

13.2 Core Values

Student Members shall uphold the following values:

- 13.2.1 Integrity: Members shall act with honesty, transparency, and accountability in all academic and professional activities.
- 13.2.2 Professionalism: Members shall conduct themselves in a professional manner in all interactions with peers, faculty, professionals, and society representatives.
- 13.2.3 Respect and Inclusivity: Members shall treat all individuals with dignity, respect, and fairness irrespective of gender, caste, religion, nationality, disability, or professional background.
- 13.2.4 Academic Excellence: Members shall promote high standards of learning, research, and knowledge sharing.
- 13.2.5 Responsible Innovation: Members shall support ethical and responsible use of telemedicine, digital health technologies, and health data.

13.3 Professional Conduct

Student Members shall:

- 13.3.1 Maintain high standards of academic and professional integrity.
- 13.3.2 Represent the Society responsibly in academic institutions, conferences, and public forums.
- 13.3.3 Use the name, logo, and identity of the Society only in authorized contexts.
- 13.3.4 Conduct themselves respectfully during meetings, conferences, workshops, and digital interactions.
- 13.3.5 Avoid any behavior that may harm the reputation of the Society.

13.4 Academic Integrity

Student Members shall:

- 13.4.1 Ensure that all academic work, research, and publications are original.
- 13.4.2 Properly acknowledge and cite the work of others.
- 13.4.3 Avoid plagiarism, fabrication, or falsification of data.
- 13.4.4 Follow ethical guidelines in research involving patients, health data, or clinical information.
- 13.4.5 Respect intellectual property rights and copyright laws.

13.5 Ethical Use of Digital Platforms

Student Members participating in online events, telemedicine discussions, forums, and digital platforms shall:

- 13.5.1 Use digital platforms responsibly and professionally.
- 13.5.2 Avoid posting misleading, offensive, or inappropriate content.
- 13.5.3 Protect the privacy and confidentiality of patient information.
- 13.5.4 Follow ethical standards related to health data, teleconsultation, and digital communication.
- 13.5.5 Avoid unauthorized sharing of confidential society materials or event recordings.

13.6 Respectful Behavior and Anti-Harassment

Student Members shall maintain a safe, inclusive, and respectful environment.

Members shall not engage in:

- 13.6.1 Harassment
- 13.6.2 Bullying
- 13.6.3 Discrimination
- 13.6.4 Intimidation
- 13.6.5 Sexual harassment
- 13.6.6 Verbal or physical misconduct

Any behavior violating these principles during society events, student chapter activities, or digital platforms will be treated seriously.

13.7 Responsible Leadership in Student Chapters

Student leaders and office bearers of TSI Student Chapters shall:

- 13.7.1 Act with fairness, accountability, and transparency.
- 13.7.2 Promote participation and inclusion among students.
- 13.7.3 Organize activities that align with the objectives of the Society.
- 13.7.4 Maintain proper documentation and reporting of chapter activities.
- 13.7.5 Avoid misuse of chapter funds, resources, or authority.

13.8 Responsible Communication

Student Members shall:

- 13.8.1 Communicate respectfully in emails, meetings, online platforms, and social media.
- 13.8.2 Avoid spreading misinformation related to healthcare, telemedicine, or digital health.
- 13.8.3 Ensure public statements related to the Society are accurate and responsible.
- 13.8.4 Avoid making unauthorized official statements on behalf of the Society.

13.9 Conflict of Interest

- 13.9.1 Student Members shall disclose any conflict of interest that may influence their participation in Society activities.
- 13.9.2 Members should avoid situations where personal interests conflict with the interests of the Society.

13.10 Responsible Representation of the Society

When representing the Telemedicine Society of India, Student Members shall:

- 13.10.1 Act with professionalism
- 13.10.2 Promote the values and objectives of the Society
- 13.10.3 Avoid political, commercial, or promotional activities that may misrepresent the Society.

13.11 Compliance with Laws and Regulations

Student Members shall comply with:

- 13.11.1 Applicable laws and regulations
- 13.11.2 Institutional policies of their universities
- 13.11.3 Ethical standards related to telemedicine and healthcare practices

13.12 Reporting Misconduct

Any violation of this Code of Conduct may be reported to:

- 13.12.1 The Student Chapter Coordinator
- 13.12.2 The TSI Secretariat
- 13.12.3 The designated Ethics or Membership Committee
- 13.12.4 Reports shall be treated confidentially and fairly.

13.13 Disciplinary Action

Violation of this Code may result in disciplinary action including:

- 13.13.1 Warning or advisory notice
- 13.13.2 Temporary suspension from Society activities
- 13.13.3 Removal from student leadership positions
- 13.13.4 Suspension or termination of membership

The nature of disciplinary action shall be determined by the appropriate authority of the Society following due process.

13.14 Acceptance of the Code

All Student Members shall be deemed to have accepted and agreed to abide by this Code of Conduct upon enrollment as a Student Member of the Telemedicine Society of India.

14 Termination or Suspension of Membership

Student membership may be suspended or terminated if:

- 14.1 The member ceases to be a student.
- 14.2 The member violates the rules, bylaws, or code of ethics.
- 14.3 Membership fees are not paid.
- 14.4 False information was provided during application.

Termination shall follow due process and review by the governing body

15 Institutional Student Chapter

An Institutional Student Chapter is the primary organizational unit of student engagement established within a recognized academic institution such as a university, medical college, engineering college, allied health sciences institute or management institution.

The Institutional Student Chapter operates under the affiliation and guidelines of the Telemedicine Society of India respective state chapter the institution resides and serves as a platform for students to participate in academic, research, innovation, and professional development activities related to telemedicine and digital health.

Each Institutional Student Chapter shall:

- 15.1 Be composed of registered student members of TSI.
- 15.2 Be guided by a Faculty Advisor from the host institution.
- 15.3 Be managed by a Institutional Student Executive Committee.
- 15.4 Organize academic events, workshops, innovation programs, and outreach activities.
- 15.5 Submit periodic reports and updates to the relevant governing body of TSI.

Each Institutional Student Chapters act as the local hub for student engagement and professional development within the institution

Establishing an Institutional Student Chapter

16 Eligibility for Institutions

16.1 Institutional Student chapters may be established in any recognized institution registered in India as per the existing laws. Some the institutions where the institutional chapter may be established, but not limited to the following

- Medical Colleges
- AYUSH Colleges
- Engineering and Technology Institutes
- Nursing Colleges
- Public Health Institutes
- Allied Health Science Colleges
- Management Schools
- Universities etc.

16.2 The institution should have at least a minimum of 20 student members of TSI.

16.3 The institution that intends to start Institutional Student Chapter should preferably register as TSI Institutional Member.

17 Benefits for Institution

Educational institutions that establish a Institutional Student Chapter of the Telemedicine Society of India (TSI) gain significant academic, professional, and institutional advantages. Institutional Student Chapters act as platforms for innovation, learning, research collaboration, and professional development in telemedicine and digital health.

17.1 Academic Enrichment

Institutions with a TSI Student Chapter can:

- 17.1.1 Organize seminars, workshops, webinars, and guest lectures on telemedicine and digital health.
- 17.1.2 Provide students with exposure to emerging healthcare technologies and innovations.
- 17.1.3 Promote interdisciplinary learning among medical, engineering, management, and public health students.
- 17.1.4 Integrate digital health and telemedicine knowledge into academic activities.

This enhances the academic ecosystem and learning environment within the institution.

17.2 Research and Innovation Opportunities

An Institutional Student Chapter enables institutions to:

- 17.2.1 Encourage student research in telemedicine, digital health, AI in healthcare, and health informatics.
- 17.2.2 Promote student participation in conferences, research presentations, and innovation competitions.
- 17.2.3 Facilitate collaborative research with experts and institutions across the country.
- 17.2.4 Support development of student-led digital health innovations and prototypes.

This strengthens the institution's research profile and innovation culture.

17.3 Professional Networking and Industry Engagement

Institutions with a TSI Institutional Student Chapter gain opportunities to:

- 17.3.1 Connect with national experts, healthcare professionals, technologists, and policymakers.
- 17.3.2 Participate in TSI conferences, symposiums, and national programs.
- 17.3.3 Develop collaborations with hospitals, digital health startups, and technology companies.
- 17.3.4 Facilitate student interaction with industry leaders and practitioners.

This helps bridge the gap between academia and the healthcare industry.

17.4 Capacity Building for Faculty and Students

The Institutional Student Chapter platform supports:

- 17.4.1 Faculty development programs on telemedicine and digital health.
- 17.4.2 Training in digital health systems, teleconsultation practices, and healthcare technologies.
- 17.4.3 Leadership development for student office bearers and chapter members.
- 17.4.4 Skill development in research, innovation, communication, and project management.

This contributes to institutional capacity building and professional development.

17.5 Institutional Visibility and Recognition

Institutions hosting a TSI Institutional Student Chapter benefit from:

- 17.5.1 Recognition as a partner institution promoting telemedicine and digital health.
- 17.5.2 Opportunities to host regional or national events of the society.
- 17.5.3 Increased visibility through society publications, websites, and academic networks.
- 17.5.4 Enhanced institutional reputation in healthcare innovation and digital health education.

17.6 Opportunities to Host Academic Events

Institutions may host:

- 17.6.1 National and regional conferences in association with TSI
- 17.6.2 Student innovation challenges and hackathons
- 17.6.3 Digital health workshops
- 17.6.4 Telemedicine awareness programs

Hosting such events increases institutional engagement and academic prestige.

17.7 Collaboration with National Initiatives

- 17.7.1 Through the Student Chapter, institutions can contribute to national digital health initiatives and programs, including exposure to initiatives related to the National Health Authority's Ayushman Bharat Digital Mission ecosystem.
- 17.7.2 This enables institutions to align with national healthcare transformation goals.

17.8 Leadership and Student Engagement

An Institutional Student Chapter provides:

- 17.8.1 Leadership opportunities for students to serve as Chapter Chair, Secretary, Treasurer, and Coordinators.
- 17.8.2 Platforms for students to organize academic and professional activities.
- 17.8.3 Development of teamwork, leadership, and organizational skills.

This strengthens student engagement and extracurricular learning.

17.9 Internship and Career Opportunities

Institutional Student Chapters help institutions provide students with:

- 17.9.1 Exposure to internship opportunities in digital health organizations.
- 17.9.2 Access to career guidance and mentorship programs.
- 17.9.3 Interaction with employers, startups, and healthcare innovators.

This enhances student employability and career readiness.

17.10 Strengthening Institutional Ecosystem for Digital Health

Establishing an Institutional Student Chapter helps institutions:

- 17.10.1 Promote digital health literacy and awareness.
- 17.10.2 Encourage innovation and entrepreneurship in healthcare technologies.
- 17.10.3 Develop future-ready healthcare professionals equipped with telemedicine skills.

Establishing an Institutional Student Chapter of the Telemedicine Society of India enables institutions to create a vibrant academic ecosystem that promotes innovation, research, and professional engagement in the rapidly evolving field of telemedicine and digital health.

18 Institutional Student Chapter Executive Committee

Each Institutional Student Chapter shall have a **Student Executive Committee** responsible for planning and implementing activities. There shall be a minimum of 7 members.

The suggested structure of Student Executive Committee

Sl N0	Position	Number of Post	Role
1	Chapter Chair	1	Overall leadership of the chapter
2	Vice Chair	1	Support leadership and coordination
3	Secretary	1	Documentation and communication
4	Treasurer	1	Financial management
5	Executive Committee - Program Coordinator	1	Organizing academic events
6	Executive Committee - Research / Innovation Coordinator	1	Promoting research activities
7	Executive Committee Outreach / Media Coordinator	1	Public engagement and publicity

. 18.1 General Responsibilities of the Institutional Student Chapter Executive Committee

The Student Council shall:

- 18.1.1 Promote the objectives and activities of the Society within the institution.
- 18.1.2 Develop an annual activity plan for the Student Chapter.
- 18.1.3 Organize academic events such as seminars, workshops, webinars, and guest lectures.
- 18.1.4 Encourage student participation in conferences, research presentations, and innovation competitions.
- 18.1.5 Promote research and innovation in telemedicine and digital health.
- 18.1.6 Facilitate collaboration between students, faculty, and professionals.
- 18.1.7 Maintain regular communication with the TSI Secretariat and State Chapter where applicable.
- 18.1.8 Ensure compliance with society policies and guidelines.

18.2 Governance Structure

18.2.1 Faculty Advisor –The Faculty Advisor serves as the academic mentor and institutional liaison for the Institutional Student Chapter of the Telemedicine Society of India within the institution.

The Faculty Advisor provides guidance, oversight, and support to student leaders to ensure that the chapter functions effectively and aligns with the objectives and policies of the Society.

The Faculty Advisor plays a crucial role in ensuring the effective functioning of Student Chapters and in guiding students toward academic excellence, professional development, and innovation in telemedicine and digital health.

18.2.2 Eligibility of Faculty Advisor

The Faculty Advisor should:

- 18.2.2.1 Be a faculty member or academic staff of the host institution.
- 18.2.2.2 Preferably be a member of the Society or willing to become one.
- 18.2.2.3 Have an interest in telemedicine, digital health, healthcare innovation, or related fields.
- 18.2.2.4 Be willing to support student activities, mentorship, and academic initiatives.

18.2.3 Roles and Responsibilities of Faculty Advisor

The Faculty Advisor shall perform the following functions

Academic Mentorship

- 18.2.3.1 Provide academic guidance to students on topics related to telemedicine and digital health.
- 18.2.3.2 Encourage students to participate in research, innovation, and academic discussions.
- 18.2.3.3 Support students in developing research projects, presentations, and publications.

18.2.4 Overall responsibility of Institutional Student Chapter Activities

The Faculty Advisor shall:

- 18.2.4.1 Supervise and guide the activities of the Institutional Student Council.
- 18.2.4.2 Ensure that chapter activities align with the mission and objectives of the Society.
- 18.2.4.3 Provide advice on planning academic programs such as seminars, workshops, and conferences.
- 18.2.4.4 Encourage quality and relevance in chapter initiatives.

18.2.5 Institutional Liaison

The Faculty Advisor acts as the link between the institution and the Society by:

- 18.2.5.1 Communicating with the national or state leadership of the Telemedicine Society of India.
- 18.2.5.2 Facilitating institutional approvals for chapter activities where required.
- 18.2.5.3 Supporting collaboration between the chapter and institutional departments or centers.

18.2.6 Leadership Development

The Faculty Advisor shall:

- 18.2.6.1 Mentor student leaders in organizational leadership and governance.
- 18.2.6.2 Encourage student participation in decision-making and program development.
- 18.2.6.3 Promote teamwork, professionalism, and ethical conduct among members.

18.2.7 Compliance with Policies

The Faculty Advisor shall ensure that the Institutional Student Chapter:

- 18.2.7.1 Follows the policies, guidelines, and code of conduct of the Society.
- 18.2.7.2 Conducts activities consistent with institutional policies and regulations.
- 18.2.7.3 Maintains appropriate standards of professional behavior and academic integrity.

18.2.8 Financial Oversight

Where applicable, the Faculty Advisor shall:

- 18.2.8.1 Guide the Institutional Student Chapter in responsible financial management.
- 18.2.8.2 Review or approve chapter expenditures where required by institutional policy.
- 18.2.8.3 Ensure transparency and accountability in financial matters.

18.2.9 Monitoring and Reporting

The Faculty Advisor shall:

- 18.2.9.1 Review and endorse the Annual Activity Plan of the Student Chapter.

18.2.9.2 Assist in preparing and submitting annual reports to the Society.

18.2.9.3 Monitor the overall functioning and effectiveness of the chapter.

18.2.10 Promotion of Membership and Participation

The Faculty Advisor shall:

18.2.10.1 Encourage students to join the Society as Student Members.

18.2.10.2 Support membership drives and orientation programs.

18.2.10.3 Promote active participation in national and regional activities of the Society.

18.2.11 Support for Academic and Professional Development

The Faculty Advisor may also facilitate:

18.2.11.1 Guest lectures by experts and professionals.

18.2.11.2 Student participation in conferences, workshops, and research programs.

18.2.11.3 Collaboration with industry, healthcare institutions, and research organizations

18.3 Roles and Responsibilities of Individual Office Bearers

18.3.1 Chair

The Chair shall:

18.3.1.1 Provide overall leadership and direction to the Institutional Student Chapter.

18.3.1.2 Represent the Student Chapter in institutional and national forums.

18.3.1.3 Coordinate with the Faculty Advisor and the Society leadership.

18.3.1.4 Preside over meetings of the Student Council.

18.3.1.5 Ensure that chapter activities align with the mission and objectives of the Society.

18.3.1.6 Supervise the implementation of the annual activity plan.

18.3.2 Vice Chair

The Vice Chair shall:

18.3.2.1 Assist the Chair in executing chapter activities.

18.3.2.2 Coordinate between different student coordinators and committees.

18.3.2.3 Lead specific initiatives or programs as assigned.

18.3.2.4 Perform the duties of the Chair in the absence of the Chair.

18.3.3 Secretary

The Secretary shall:

18.3.3.1 Maintain official records and documentation of the chapter.

18.3.3.2 Prepare meeting agendas and minutes.

18.3.3.3 Manage communication with the Society and members.

18.3.3.4 Maintain the membership database of student members.

18.3.3.5 Coordinate submission of annual reports and activity reports.

18.3.4 Treasurer

The Treasurer shall:

- 18.3.4.1 Manage the financial resources of the Student Chapter.
- 18.3.4.2 Maintain records of income and expenditures.
- 18.3.4.3 Prepare financial reports for chapter activities.
- 18.3.4.4 Ensure financial transparency and compliance with society policies.
- 18.3.4.5 Work with the Faculty Advisor regarding financial approvals where required

18.3.5. Executive Committee Member- Events and Program Coordinator

The Events Coordinator shall:

- 18.3.5.1 Plan and organize seminars, workshops, guest lectures, and awareness programs.
- 18.3.5.2 Coordinate logistics for student chapter events.
- 18.3.5.3 Ensure smooth execution of academic and professional development programs.

18.3.6 Executive Committee Member- Academic and Research, Innovation and Technology Coordinator

The Academic Coordinator shall:

- 18.3.6.1 Promote research and academic discussions related to telemedicine and digital health.
- 18.3.6.2 Encourage students to publish research papers and participate in conferences.
- 18.3.6.3 Organize research methodology workshops and journal clubs.
- 18.3.6.4 Facilitate collaboration with faculty and researchers.
- 18.3.6.5 Promote innovation activities such as hackathons and digital health challenges.
- 18.3.6.6 Encourage students to develop telemedicine solutions and health technology projects.
- 18.3.6.7 Coordinate with technology clubs or innovation labs within the institution.

18.3.7 Executive Committee Member- Outreach, Membership and Media Coordinator

The Outreach Coordinator shall:

- 18.3.7.1 Promote the activities of the Institutional Student Chapter through social media and institutional communication channels.
- 18.3.7.2 Support student engagement and awareness programs.
- 18.3.7.3 Maintain visibility of the chapter through newsletters and media outreach.
- 18.3.7.4 Promote student membership in the Society.
- 18.3.7.5 Maintain updated records of chapter membership.
- 18.3.7.6 Conduct membership drives and orientation programs for new students.

18.4 Meetings of the Institutional Student Council

The Student Council shall:

- 18.4.1 Conduct regular meetings (at least once every quarter).
- 18.4.2 Discuss planning and review of chapter activities.
- 18.4.3 Maintain records of meeting minutes and decisions.

18.5 Term of Office

The term of office for Institutional Student Council members shall normally be one academic year, with the possibility of reappointment or re-election as per TSI Elections Procedures.

18.6 Reporting and Accountability

The Institutional Student Council shall:

- 18.6.1 Submit an Annual Activity Report to the Society.
- 18.6.2 Provide updates on events, membership growth, and research activities.
- 18.6.3 Ensure transparency and accountability in chapter operations.

18.7 Institutional Approval

Before applying for a Student Chapter, the applicants must obtain approval from the institution, which may include:

- Head of Department
- Dean
- Principal
- University administration

This ensures institutional support for chapter activities.

18.8 Application Procedure

Institutions may apply to establish an Institutional Student Chapter by submitting the following to the TSI Secretariat.

18.9 Required Documents

- 18.9.1 Application form for Institutional Student Chapter establishment.
- 18.9.2 List of student members (minimum required number).
- 18.9.3 Details of the Faculty Advisor.
- 18.9.4 Proposed Student Executive Committee members.
- 18.9.5 Institutional approval letter.
- 18.9.6 Brief proposal outlining planned chapter activities.
- 18.9.7 Copy of TSI institutional Membership certificate

18.10 Review and Approval

The application will be reviewed by the designated committee or governing body of the Telemedicine Society of India.

The review process may include:

- 18.10.1 Verification of membership
- 18.10.2 Review of institutional credential.
- 18.10.3 Evaluation of proposed activities
- 18.10.4 Upon approval, the Society will issue: Institutional Student Chapter Certificate and Official recognition of the chapter.

19 Responsibilities of Institutional Student Chapters

Recognized Institutional Student Chapters are expected to:

- 19.1 Conduct at least 2–4 academic activities annually, such as workshops, seminars, or webinars.
- 19.2 Promote student participation in society events and conferences.
- 19.3 Encourage research, innovation, and digital health initiatives.
- 19.4 Submit an annual activity report to the Society.
- 19.5 Maintain communication with the TSI Secretariat.

19.2 Communication and Branding

Institutional Student chapters should:

- 19.2.1 Use official TSI logo with the college name below (stating “Institutional Student Chapter of College name”
- 19.2.2 Maintain social media presence
- 19.2.3 Promote digital health awareness campaigns

All branding must follow guidelines issued by TSI.

19.3 Duration and Renewal of Chapter Recognition

- 19.3.1 Institutional Student Chapter recognition shall normally be valid for three years, subject to:
 - 19.3.1.1.1 Active functioning
 - 19.3.1.1.2 Submission of annual reports
 - 19.3.1.1.3 Compliance with society guidelines
 - 19.3.1.1.4 The chapter may apply for renewal upon completion of the validity period. However institutional membership is valid for lifetime.

19.3.2 Suspension or Revocation

- 19.3.2.1 The Society reserves the right to suspend or revoke recognition of an Institutional Student Chapter if:
 - 19.3.2.1.1 The chapter becomes inactive.
 - 19.3.2.1.2 Society policies or ethical standards are violated.
 - 19.3.2.1.3 Annual reporting requirements are not fulfilled.
- 19.3.2.2 The decision shall be taken by the appropriate authority of the Society after due review.
- 19.3.2.3 The establishment of Student Chapters of the Telemedicine Society of India aims to foster a dynamic community of students committed to advancing telemedicine, digital health innovation, research, and professional development.

20 State Student Chapter

A State Student Chapter (or State Student Network) refers to a coordinated network of Institutional Student Chapters within a particular state or region that operate under the guidance of the State Chapter of the Telemedicine Society of India.

The State Student Chapter aims to:

- 20.1 Facilitate collaboration and coordination among Institutional Student Chapters within the state.
- 20.2 Strengthen student engagement in telemedicine and digital health
- 20.3 Organize state-level academic programs, workshops, and innovation events.
- 20.4 Promote student participation in digital health initiatives at the regional level.
- 20.5 Represent student interests within the TSI State Chapter governance structure.
- 20.6 Facilitate communication between institutional chapters and national student leadership

The State Student Chapter may be led by a State Student Leadership Committee nominated or elected from among student chapter representatives or student members. The State Student Chapter functions under the guidance of the respective State Chapter of the Telemedicine Society of India.

20.2 Objectives of the Student State Chapter

The Student State Chapter shall aim to:

- 20.2.1 Promote awareness and education on telemedicine and digital health among students.
- 20.2.2 Coordinate activities of Institutional Student Chapters within the state.
- 20.2.3 Organize state-level conferences, workshops, hackathons, and student competitions.
- 20.2.4 Encourage student research, innovation, and academic collaboration.
- 20.2.5 Facilitate networking between students, faculty, and professionals.
- 20.2.6 Represent student interests within the TSI State Chapter governance structure.

20.3 Formation of a Student State Chapter

20.3.1 A Student State Chapter may be established when:

- 20.3.1.1 At least three to five Institutional Student Chapters exist within a state, or
- 20.3.1.2A minimum of 100–150 student members are registered within the state.

20.3.2 The formation of the State Student Chapter must be approved by the State Executive Committee and TSI EC National Body.

20.4 Structure

The Structure, roles and responsibilities of office bearers shall be same as Institutional Student Chapter. (Refer to Institutional Student Chapter section)

20.5 Roles and Responsibilities of Student State Chapter

- 20.5.1** The roles and responsibilities of Student State Chapter shall be same as Institutional Student Chapter. (Refer to Institutional Student Chapter section) except that it shall be implemented at state level.

20.6 Coordination

20.6.1 Coordinate activities among Institutional Student Chapters in the state.

20.6.2 Promote collaboration between institutions

20.7 Academic Programs Organize state-level:

20.7.1 Student conferences

20.7.2 Workshops

20.7.3 Webinars

20.7.4 Training programs

20.7.5 Guest lectures

20.7.6 Innovation challenges

20.8 Research Promotion

20.8.1 Encourage: Student research in telemedicine, digital health, AI in healthcare, and health informatics.

20.8.2 Presentation of student work in state and national conferences.

20.9 Innovation and Entrepreneurship

20.9.1 Support:

20.9.1.1 Student innovation challenges

20.9.1.2 Digital health hackathons

20.9.1.3 Startup and entrepreneurship initiatives.

20.10 Membership Development

20.11 Promote:

20.11.1 Growth of **student membership within the state**

20.11.2 Establishment of new **Institutional Student Chapters**

20.12 Role of TSI State Chapter Leadership

The State Student Chapter will function under the guidance of the State Chapter of the Telemedicine Society of India.

The State Chapter shall:

20.12.1 Provide mentorship and guidance to student leaders.

20.12.2 Facilitate collaboration between students and professionals.

20.12.3 Support student participation in state and national programs.

20.13 Meetings

The State Student Council should:

20.13.1 Meet at least twice per year.

20.13.2 Review student chapter activities and progress.

20.13.3 Plan state-level initiatives.

20.13.4 Meetings may be conducted physically or virtually.

20.14 State-Level Activities

The State Student Chapter may organize:

- 20.14.1 State Student Conferences
- 20.14.2 Digital Health Innovation Hackathons
- 20.14.3 Telemedicine Awareness Programs
- 20.14.4 Research Paper Competitions
- 20.14.5 Student Leadership Workshops
- 20.14.6 Skill Development Programs

20.15 Reporting

The State Student Council shall:

- 20.15.1 Submit an Annual Student Activity Report to the national leadership of the Society.
- 20.15.2 Provide updates on:
 - 20.15.2.1 Membership growth
 - 20.15.2.2 Institutional chapters
 - 20.15.2.3 Academic programs
 - 20.15.2.4 Student achievements.

20.16 Term of Office

The term of office for State Student Council members shall normally be one year, renewable based on performance and society policies.

20.17 State Student Chapter Elections

- 20.17.1 Elections will be held as per State Chapter Elections guidelines, except for the eligibility
- 20.17.2 The State Chapter, Vice president/President Elect shall be Returning officer. (Refer State Chapter election guidelines.)

21 National Student Network

The National Student Network is the umbrella body that connects all student members and chapters across India under the Telemedicine Society of India. The National Student network of the Telemedicine Society of India aims to build a vibrant community of students committed to advancing telemedicine, digital health innovation, research, and leadership across the country.

21.1 AIM to:

- 21.1.1 Promote student engagement in telemedicine and digital health
- 21.1.2 Coordinate state and institutional student chapters
- 21.1.3 Provide a platform for national-level academic collaboration, innovation, and leadership
- 21.1.4 Develop future leaders in digital health, telemedicine, and healthcare innovation

21.2 The National Student Network Chapter shall:

- 21.2.1 Promote telemedicine and digital health awareness among students nationwide.
 - 21.2.2 Coordinate activities of State Student Chapters and Institutional Student Chapters.
 - 21.2.3 Provide a national platform for student collaboration, innovation, and research.
 - 21.2.4 Organize national-level academic and professional development programs.
 - 21.2.5 Encourage participation of students in telemedicine policy, research, and innovation initiatives.
 - 21.2.6 Support development of future leaders in digital health and healthcare technology.
 - 21.2.7 The National Student Chapter shall operate under the guidance of the National Executive Committee of TSI/ Student Coordination Committee
- 21.3 The structure, roles and responsibilities shall be similar to state student chapter, except that officer bearers will be represented student members across India.
- 21.4 The Elections to the National Student Network will be done as per TSI Elections and Procedures of TSI National body, except that of eligibility shall be any student member

Some Suggested Program

1. TSI Digital Health Club
2. TSI Student Ambassador Program
3. TSI Digital Health Student Fellowship Program
4. Digital Health Hackathons
5. Ideathons
6. Journal Clubs
7. Seminars / Conference
8. Webinars
9. Community Outreach and Awareness Programs
10. AI in Healthcare

Some Names suggested for the Programs

TSI SUTRA Program (*Students United for Telemedicine Research & Advancement*)

The students chapters can be given the following name

TSI SETU Program (*Students Engaged in Telemedicine & Universal Health*)

Setu = bridge, symbolizing bridging technology and healthcare.

TSI SPARK *Students Promoting Advancement in Research & Knowledge*